



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON ICT UNIT <b>UPLOADED</b> AUG 04 2023 Date/Time: By: <u>crickel 12:18 pm</u> Ref. no. <u>DM 565, s. 2023</u>
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02 August 2023

**DIVISION MEMORANDUM**  
DM No. 565, s. 2023

**DISSEMINATION OF ON-SITE REGIONAL MONITORING IN THE CONDUCT OF  
NATIONAL LEARNING CAMP (NLC)**

**To:** Assistant Schools Division Superintendents  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached herewith are Regional Memorandum No. 445, s. 2023 and Regional Advisory No. 96 s. 2023 titled On-site Regional Monitoring in the Conduct of National Learning Camp (NLC) for your guidance and reference.
2. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

cid-ims/lsw/rqn/08/02/2023

DEPEDQUEZON-TM-SDS-04-009-003



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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



26 July 2023

**Regional Memorandum**

No. 445 s. 2023

**ON-SITE REGIONAL MONITORING IN THE CONDUCT OF  
NATIONAL LEARNING CAMP (NLC)**

To **Schools Division Superintendents**

1. In relation to DepEd Order No. 014, s. 2023 dated July 3, 2023, re: **Policy Guidelines on the Implementation of National Learning Camp (NLC)**, stipulated in Section VI number 68 of this DepEd Order, the Curriculum Implementation Division (CID) and Curriculum and Learning Management Division (CLMD) in the SDO and RO, respectively, shall lead in the monitoring of schools' compliance with the guidelines. The Quality Assurance Division (QAD) and SDO School Governance Operations Division (SGOD) shall have an oversight function on the M&E process. In view of this, the Curriculum and Learning Management Division (CLMD) announces the conduct of on-site regional monitoring of the implementation of National Learning Camp (NLC) from July 31 – August 25, 2023.
2. This monitoring aims to ensure that the NLC is implemented based on the standards and requirements. Moreover, this monitoring aims to provide technical assistance for issues and concerns related to the conduct of this program.
3. In this regard, there will be an orientation for all the monitoring officials included in this activity that will be conducted on July 27, 2023 at exactly 2:00 PM via MS Teams. The link for this orientation will be sent ahead of the scheduled time via virtual link that will be send to the official DepEd email accounts of the participants.
4. The Monitoring Officials are expected to comply with **R.A. 6713, the Code of Conduct and Ethical Standards for Public Officials and Employees**, especially Section 7d. *"Public Officials and employees shall not solicit or accept, directly or indirectly, any gift, gratuity, favor, entertainment, loan, or anything of monetary value from any person in the course of their official duties or in connection with any operation being regulated by, or any transaction which may be affected by the functions of their office."*





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5. Travel and other related expenses of the Regional Office personnel relative to the conduct of this activity will be charged against regional funds while that of the Schools Division Office will be charged against their local funds subject to the usual accounting and auditing rules and regulations.
6. Attached to this memo is the list of Regional Monitoring Officials which will conduct the monitoring, National Learning Camp Monitoring Tool issued by the Bureau of Learning Delivery and Regional Monitoring Tool for NLC implementation in the SDOs.
7. For questions and clarifications, please contact **PAUL GENCE L. OCAMPO**, Education Program Supervisor via email @ [paul.ocampo@deped.gov.ph](mailto:paul.ocampo@deped.gov.ph) or the Chief of the Curriculum and Learning Management Division (CLMD), **VIERNALYN M. NAMA** at (02) 647-7487 loc. 420 or via email @ [clmd.calabarzon@deped.gov.ph](mailto:clmd.calabarzon@deped.gov.ph).
8. Immediate and widest dissemination of this memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

**LIST OF REGIONAL MONITORING OFFICIALS AND DATE OF MONITORING**

	<b>Name of Supervisor</b>	<b>Schools Division Office to Monitor</b>	<b>Date of Monitoring</b>
1.	Jisela N. Ulpina	Antipolo City	August 10-11, 2023
2.	Lowiesito Erni	Bacoor City	August 10-11, 2023
3.	Emelia M. Aytona	Batangas	August 17 -18, 2023
4.	Allan Tipan	Batangas City	August 9-10, 2023
5.	Michael Girard Alba	Biñan City	August 17-18, 2023
6.	Loida G. Tomelden	Cabuyao City	August 7-8, 2023
7.	Elaine Balaogan	Calamba City	August 22-23, 2023
8.	Elena L. Lopez	Cavite Province	August 16-17, 2023
9.	Normita Datinggaling	Cavite City	August 10-11, 2023
10.	Margaret Musa	Dasmariñas City	August 22-23, 2023
11.	Lito A. Palomar	General Trias City	August 14-15, 2023
12.	Dianne Catherine T. Antonio	Imus City	August 17-18, 2023
13.	Paul Gence L. Ocampo	Laguna	August 15-16, 2023
14.	Buenalyn M. Manuel	Lipa City	August 17-18, 2023
15.	Viernalyn M. Nama	Lucena City	August 15-16, 2023
16.	Adrea Mabel E. Abrencillo	Quezon	August 3-4, 2023
17.	Luz E. Osmena	Rizal	August 14-15, 2023
18.	Emelia Crescini	San Pablo City	August 24-25, 2023
19.	Bryan A. Pobe	San Pedro City	July 24-25, 2023
20.	Nadina G. Gatton	Sta. Rosa City	August 24-25, 2023
21.	Edith M. Zapanta	Sto. Tomas City	August 22-23, 2023
22.	Donna L. Lago	Tanauan City	August 22 -23 , 2023
23.	Eugenio Adrao	Tayabas City	August 14 -15, 2023

## Enclosure 2

## Regional Monitoring Tool for NLC Implementation in the SDOs



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON

**National Learning Camp (NLC) Monitoring Tool**  
 (During Implementation)

Region: \_\_\_\_\_ Division: \_\_\_\_\_  
 District: \_\_\_\_\_ PSDS: \_\_\_\_\_  
 School: \_\_\_\_\_ School ID No.: \_\_\_\_\_  
 School Head: \_\_\_\_\_ Contact No.: \_\_\_\_\_

**Level:**

\_\_\_\_\_ Primary \_\_\_\_\_ Elementary \_\_\_\_\_ JHS  
 \_\_\_\_\_ Secondary (JHS&SHS) \_\_\_\_\_ SHS \_\_\_\_\_ IS

*Disclaimer: All data gathered in this M&E Tool will be subjected with the data privacy law and will be used for NLC program purpose only.*

No. of learners enrolled in:	Grade Level											TOTAL
	G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	G11/12	
Consolidation												
Intervention												
Enhancement												
No. of teachers handling NLC:												
Consolidation												
Intervention												
Enhancement												

INSTRUCTIONS: Put a check mark (/) on the appropriate column for every indicator observed. Kindly put additional information (if there is any) of every indicator in the REMARKS column

Indicators	Evident	Not Evident	Remarks
<b>A. Program Advocacy</b>			
Orientation of Internal and External Stakeholders on the conduct of NLC			
Advocacy Materials (Tarpaulin, Flyers, Leaflets, Posters, Social Media announcements (LGU, parents, alumni, CSOs, NGOs			
Bulletin/Public Information Board			



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<b>B. Camp Readiness (Documents/Information)</b>			
List of Learners' profile in:			
Consolidation			
Intervention			
Enhancement			
Parent/Legal Guardian Consent:			
Teachers Commitment/Undertaking			
Adequate teachers to learners ratio (1:35)			
Learning Camp Program Design/Plan with Matrix			
Composition of NLC Team			
NLC Guidelines/Issuance			
<b>C. Health and Safety Protocols</b>			
Health and Safety Plan			
Evacuation Plan posted in conspicuous places			
Camp Vicinity Map posted in conspicuous places			
Availability of health and safety materials (first-aid kits)			
Presence of Response Team:			
School Clinic In-Charge/School Nurse			
Safety and Security Team: PNP, Security Guard, Tanod, Others			
Functional Washing facilities			
Functional Drinking facilities			
<b>D. Teaching and Learning Resources and Facilities</b>			
Lecture Room conducive for learning camp activities			
Learning Facilities			
Camp Assembly Area			
Weekly Home Learning Plans (WHLPs/Lesson/Log/Activity Plan for Grade 1-6, 9-11)			
Lesson Plans for Grades 7-8 (provided by CO)			
Workbooks for Grades 7&8 (provided by CO)			
Budget of Work for Grades 1-12 in:			
Remediation			
Intervention			
Enrichment			
Availability of NLC			
Non-print Material i.e slide decks, video clips, and e-resources			
Attendance Sheet			
Teacher's Monitoring sheet for learners' progress			

Signed:

\_\_\_\_\_  
**Monitoring Official**  
(signature over printed name and designation)

\_\_\_\_\_  
**School Head**  
(signature over printed name and designation)



Republic of the Philippines

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REGION IV-A CALABARZON

### Enclosure 3

#### Regional Monitoring Tool for NLC Implementation in the SDOs

Instruction for Monitor: Please fill up the needed data in the blank below: The data may be generated during interview.

Name of SDO: \_\_\_\_\_ Date: \_\_\_\_\_

No.	Areas/Subject of Monitoring	Challenges/Issues/Concerns Encountered by the Schools	Action taken by the School Head	TA Provided by SDO	TA Results	TA Provided by RO
1.	Program Advocacy					
2.	Camp Readiness					
3.	Health and Safety Protocol					
4.	Teaching and Learning Resources and Facilities					



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5.	Others (Please specify)					
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Remarks: (Other observations/Best Practices, if any.)

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Monitored by:

Attested by:

(Signature over printed Name)  
**RO Monitoring Official**

(Signature over printed Name)  
**Schools Division Superintendent**



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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



July 31, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
(Visit [depedcalabarzon.ph](http://depedcalabarzon.ph))

**MONITORING TOOL FOR THE ON-SITE REGIONAL  
MONITORING IN THE CONDUCT OF NATIONAL LEARNING  
CAMP (NLC)**

With reference to the Regional Memorandum No. 445 s. 2023 titled On-Site Regional Monitoring on the Conduct of National Learning Camp (NLC) dated May 26, 2023, please be informed of the new monitoring tool to be used in this activity.

For the information and guidance of all concerned.

cc:02/ROC8



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**Enclosure 1****Official Monitoring Tool for On-Site Regional Monitoring of NLC****National Learning Camp (NLC) & Other EOSY Break Activities  
Monitoring Checklist & Observations**

Region: \_\_\_\_\_ Division: \_\_\_\_\_  
 District: \_\_\_\_\_ PSDS: \_\_\_\_\_  
 School: \_\_\_\_\_ School ID No.: \_\_\_\_\_  
 School Head: \_\_\_\_\_ Contact No.: \_\_\_\_\_

<b>National Learning Camp:</b>	<b>Other EOSY Break Activities:</b>
<input type="checkbox"/> Grade 7	<input type="checkbox"/> Remedial Classes
<input type="checkbox"/> Grade 8	<input type="checkbox"/> Math and Reading Program
	<input type="checkbox"/> Enrichment
	<input type="checkbox"/> Incoming Grade 12

**PART I : National Learning Camp**

INSTRUCTIONS: Put a check mark (/) on the appropriate column for every indicator. Write additional information under OBSERVATIONS, if necessary.			
Indicators	Evident	Not Evident	Observations
<b>A. Program Implementation</b>			
Orientation of Internal and External Stakeholders on the conduct of NLC			
Advocacy Materials (tarpaulin, flyers, leaflets, posters, social media announcements)			
Involvement/support of stakeholders (LGU, parents, alumni, CSOs, NGOs)			
NLC Assessment			
<b>B. Learning Environment</b>			
Conducive classrooms/learning spaces			
Manifestations of inclusive learning			
Safety Protocols and Well-being/ Psychosocial First Aid			
<b>C. Support for Teachers</b>			
Capacity Building for Teachers			
Collaborative Expertise Sessions			
Lesson Plans for Grades 7&8 (provided by CO)			
Lesson Plans for Grades 7&8 (provided by CO)			
Teacher's Notes for Grades 7&8 (provided by CO)			
Resource Books for Grades 7&8 (provided by CO)			
Technical Assistance, if needed			
<b>D. Support for Learners</b>			
Student Workbooks for Grades 7&8 (provided by CO)			
Freebies for learners from partners			
Booths for Fun-filled Educational Activities			

**PART II : Other EOSY Break Activities**

INSTRUCTIONS: Put a check mark (/) on the appropriate column for every indicator. Write additional information under OBSERVATIONS, if necessary.

Indicators	Evident	Not Evident	Observations
<b>A. Program Implementation</b>			
Orientation of Internal and External Stakeholders on the conduct of other EOSY break activities			
Advocacy Materials (tarpaulin, flyers, leaflets, posters, social media announcements)			
Involvement/support of stakeholders (LGU, parents, alumni, CSOs, NGOs)			
CRLA and RMA Assessment			
<b>B. Learning Environment</b>			
Conducive classrooms/learning spaces			
Manifestations of inclusive learning			
Safety Protocols and Well-being/ Psychosocial First Aid			
<b>C. Support for Teachers</b>			
Collaborative Expertise/LAC Sessions			
Grades 1-3 Reading and Math Teaching Materials			
Materials for Teacher-made Resources			
Technical Assistance, if needed			
<b>D. Support for Learners</b>			
Grades 1-3 Reading and Math Learning and Assessment Materials			
Freebies for learners from partners			
Booths for Fun-filled Educational Activities			
<b>General Comments:</b>			

*Disclaimer: all data gathered in this M&E tool will be subjected with the data privacy law and will be used for NLC program purposes only.*

Monitored by:

\_\_\_\_\_

Date: \_\_\_\_\_

Conformed:

\_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON

**Regional Monitoring Tool for National Learning Camp Implementation & other EOSY Break Activities in the SDOs**

Name of SDO: \_\_\_\_\_

Date: \_\_\_\_\_

**Instruction for Monitor:** Please fill up the needed data in the blank below: The data may be generated during interview.

**Note:** Please refer to the National Learning Camp (NLC) & Other EOSY Break Activities Monitoring Checklist & Observations.

PART 1. NATIONAL LEARNING CAMP					
No.	Indicators	Challenges/Issues/Concerns Encountered by the Schools	Action/s Taken by School Head	TA Provided by SDO	TA Provided by RO
A	Program Implementation				
B	Learning Environment				
C	Support for Teachers				
D	Support for Learners				
Part II. OTHER EOSY ACTIVITIES:					
A	Program Implementation				
B	Learning Environment				
C	Support for Teachers				
D	Support for Learners				



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<b>BEST PRACTICES:</b>
<b>GENERAL COMMENTS:</b>
<i>Disclaimer: all data gathered in this M&amp;E tool will be subjected with the data privacy law and will be used for NLC program purposes only.</i>

Monitored by:

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature over Printed Name)  
**RO Monitoring Official**

Conformed:

\_\_\_\_\_  
(Signature over printed Name)  
**SDO Monitoring Official Team Lead**



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